

- ▶ *Students are expected to read the entire handbook.

CENTRAL HS 2014-15 STUDENT HANDBOOK HIGHLIGHTS



- ▶ RIGHT TO A SAFE AND ORDERLY LEARNING ENVIRONMENT:
- ▶ Rights of student
- ▶ Rights of Staff
- ▶ Violence Free Schools

- ▶ Mission and Vision for RCAS

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- ▶ STUDENT RESPONSIBILITY
- ▶ PARENT/GUARDIAN RESPONSIBILITY
- ▶ TEACHER RESPONSIBILITY
- ▶ ADMINISTRATOR RESPONSIBILITY
- ▶ EXCUSED ABSENCES
- ▶ UNEXCUSED ABSENCES

PAGES 7-9

- ▶ TRUANCY DEFINITION AND TRUANCY FLOWCHART FOR HIGH SCHOOL

PAGES 9-12



- ▶ All electronic communication devices including cell phones may not be used in the building and must be powered off unless use is authorized by administration or by the classroom teacher for educational purposes. The use of any electronic device in committing other offenses will be dealt with according to the matrix for that offense, i.e., harassment, transmission of inappropriate materials, etc.
- ▶ Consequences will be as stated in the discipline matrix in Section V of this handbook. Electronic communication devices, including cell phones will be kept over weekends and/or holiday breaks if they fall within the consecutive school day penalty.
- ▶ Ear buds/headphones allowed in Commons only. Strictly enforced throughout the building by all staff.

▶ **CELL
PHONES/ELECTRONIC
COMMUNICATION
DEVICES**



▶ E-Cigarettes/Vapor Pen – According to the FDA, electronic cigarettes, or e-cigarettes, are devices that allow users to inhale a vapor that may contain nicotine or other substances possibly including illicit drugs. The use of e-cigarettes or vapor pens by students in school or school-approved vehicles, or at any school-related event is strictly prohibited. Compliance with this policy is mandatory for all students. Any student who violates this policy will be dealt with according to the discipline matrix for the material found in the e-cigarette/vapor pen, i.e., nicotine, drugs, or any other substance used as an inhalant in accordance with due process up to and including expulsion from school. When required by State Law or Board Policy, the District will also notify law enforcement officials. These pens will not be returned to the student or family if confiscated.

▶ **E-CIGARETTES/VAPOR PEN**

▶ **SEARCHES; LOCKERS, DESKS, VEHICLES & OTHER STORAGE AREAS**

PAGES 17-18



▶ **STUDENT APPEARANCE: DRESS AND GROOMING**

▶ After registration, student schedules will be changed only to balance class sizes, repeat a failed course, meet graduation requirements, meet college entrance requirements and to accommodate special circumstances at the discretion of the building principal. Changes will be made only through a counselor or the registrar with administrator approval. Students who are dropped administratively from a course or drop a course without administrative approval or who failed to register for classes for which they have pre-registered will receive a “Withdraw-Fail” for the entire course (semester or year) and it will figure into their GPA as a zero.

▶ STUDENT SCHEDULE
INFORMATION

PAGES 21-22

- ▶ **WEAPONS:** Students are forbidden to possess, transmit, buy or sell; or assist other persons in obtaining, storing, keeping, leaving, placing or putting into the possession of another person; or to use weapons or firearms of any kind. Students are prohibited from bringing to school or school-related activities any weapons or firearms of any kind. This prohibition will normally not apply to school supplies such as pencils, compasses and the like, unless they are used in a menacing or threatening manner.
- ▶ Weapons include, but are not limited to firearms, pocket knives, tools with a knife blade, metallic knuckles, ammunition, clubs, bats, sticks, chains, pipes, razors, or any other object used in a way that threatens to inflict bodily injury on another person. The possession or use of articles not generally considered weapons may be prohibited when in the principal's or designee's judgment a reasonable apprehension of danger or intimidation exists to the student in possession, other students, staff, or school property by virtue of possession or use.
- ▶ Students in possession of weapons are subject to disciplinary actions which may include long-term suspension or expulsion from school.

▶ **WEAPON-FREE
SCHOOL □ ZERO-
TOLERANCE**

- ▶ STUDENT DISCIPLINE POLICIES
- ▶ CLASS 1
- ▶ CLASS 2
- ▶ CLASS 3
- ▶ CLASS 4
- ▶ CLASS 5
- ▶ CLASS 6
- ▶ CLASS 7

PAGES 32-34

▶ DISCIPLINE MATRIX



- ▶ BULLYING- Bullying consists of repeated physical, verbal, non-verbal, written, electronic or any conduct directed toward a student(s) that is so pervasive, severe and objectively offensive that it:
- ▶ has the purpose of creating or resulting in an intimidating, hostile or offensive academic environment, or
- ▶ has the purpose or effect of substantially or unreasonably interfering with a student's academic performance which deprives the student access to educational opportunities.

▶ **DETENTION**

- ▶ On occasion, teachers or principals may assign students to detention as a penalty for certain types of misbehavior. Students will receive a written notice of a detention for the particular day(s) assigned. Students refusing to serve detention or not showing up for detention on their assigned day/time may be suspended.
- ▶ Teachers may assign classroom detentions to students and will supervise those detentions.
- ▶ Detentions assigned by administrators are held after school in Room B202.

- ▶ B202- ALL DETENTIONS ARE AFTER SCHOOL.
- ▶ 3:30-5:00 on M, T, TH, F
- ▶ 1:10-4:10 on Early Release

▶ Students shall be afforded the right of fair procedure or due process. This includes the right to 1) be informed of conduct, which would result in disciplinary action against the student; 2) notice of any rule violation; (3) explanation of the evidence supporting the charge; 4) an opportunity to present the student's side of the story; 5) a penalty that is proportionate to the violation. Policy JGD-P

▶ **DUE PROCESS**

▶ DEFINITIONS

PAGES 37-40

A decorative graphic consisting of several parallel white lines of varying lengths, slanted upwards from left to right, located in the bottom right corner of the slide.

- ▶ At any athletic event, spectators must conduct themselves with behavior consistent with good sportsmanship. Students are encouraged to attend and support school sponsored activities (contest, performances, games, dances, etc.) and are required to follow the SDHSAA conduct rules.
- ▶ The following rules apply:
- ▶ Proper conduct must be observed.
- ▶ The following is a partial list of unacceptable behavior:
- ▶ Verbally or physically attacking or singling out any participant (coach, player, cheerleader, referee, actor, musician, judge, etc.), spectator, or school official.
- ▶ Using profanity
- ▶ Vulgar or derogatory cheers
- ▶ Supervisors may immediately remove any student that is misbehaving. Activities are a school function, and as a result students will receive consequences for infractions.
- ▶ **1st Offense:** One week suspension from attending any school activity.
- ▶ **2nd Offense:** Suspension from attending any school activity for the remainder of the season.
- ▶ **3rd Offense:** Suspension from attending any school activity for the remainder of the school year.

▶ CONDUCT AT ATHLETIC EVENTS

- ▶ ID BADGES- WORN AT ALL TIMES IN THE BUILDING, MUST NOT BE ALTERED IN ANY WAY.
- ▶ BUILDING HOURS 7:00-3:25 (detention until 5:00pm)
- ▶ FRESHMEN ENTER MAIN ENTRANCE ONLY
- ▶ STUDENT PARKING – NOT AT CIVIC CENTER, NOT IN STAFF PARKING AREAS.
- ▶ CLOSED CAMPUS FOR 9th and 10th GRADES
- ▶ LOCKERS- TURN THE DIAL UPON CLOSING
- ▶ FINALS EXEMPTION OPTION –P. 53

▶ SITE ADDENDUM

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