

MAIL AND DELIVERY SERVICES

The interschool mail service is established to provide a central mailing service and to expedite the distribution of materials and professional communications among schools and staff members.

Employees are not allowed to use interschool mail for the delivery of personal letters, notes and materials to other employees.

The recognized collective bargaining units will be permitted to use the service in accordance with the terms of their contracts.

Adopted	01/12/82
Reviewed	05/24/88
Reviewed	01/11/94
Reviewed	11/10/98
Reviewed	09/28/15