

## **BUILDINGS AND GROUNDS MANAGEMENT**

The board of education recognizes that the education of children is dependent upon many factors, including a proper physical environment which is safe, clean, attractive, and functions smoothly.

The responsibility for all district property is delegated to the superintendent. Procedures will be established that will ensure the proper custody, maintenance and accountability of district property.

Within the separate schools, the principal will be responsible for the proper care and maintenance of the building, equipment and grounds. The principals will establish the duties of the custodial employees assigned to their buildings in consultation with the administrator of buildings and grounds and the head custodian.

District properties will be maintained in good physical condition: safe, sanitary, comfortable, with appropriate management of Indoor Air Quality, and as convenient as facilities will permit or use requires.

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| Adopted  | 01/12/82 |
| Reviewed | 05/24/88 |
| Revised  | 01/11/94 |
| Reviewed | 11/10/98 |
| Revised  | 02/11/03 |
| Reviewed | 09/28/15 |