

PROGRAM CONSULTANTS

The board recognizes the value of the professional consultant to provide professional and technical expertise in certain areas which is not normally available within the district. The consultant should be a practicing professional person, who has demonstrated skill sufficient to provide the needed services and who is not regularly employed by the district.

- A. For the purposes of this policy, the board-approved appointment of professional service advisors e.g., architects, attorneys, auditors, fiscal agents suffices and does not require an agreement for each service performed.
- B. Except as stated, a board approved consultant's agreement is a requirement for the employment of a consultant. When appropriate, a "Consultant's Agreement" shall be completed to identify the services required and consultant's fee and expenses. Payment will not be made for work performed prior to such approval.
- C. Consultants will exercise no authority over the work of the employees of the district but will act only as advisers in the field in which they are qualified to offer assistance. All supervision of employees remains in the hands of those to whom such responsibility has been delegated by the superintendent.
- D. Former employees cannot serve as a consultant to the district within one year of termination of employment without the superintendent's prior approval.

The superintendent is responsible for maintaining procedures conducive to effective use of consultant resources.

Adopted 09/13/83
Reviewed 05/24/88
Revised 12/14/93
Reviewed 09/22/98
Reviewed 02/22/16

Legal Reference:
SDCL 13-20-1 - Board Approval Required for Contracts