

## **STUDENT DISMISSAL PRECAUTIONS**

### Dismissal of Students

- A. No school or grade may be dismissed before the regular hour for dismissal except by approval of the superintendent or designee.
- B. No teacher may permit any individual student to leave school prior to the regular hour of dismissal except by permission of the principal or designee.
- C. No student may be permitted to leave school prior to the dismissal hour at the request of or in the company of any person other than the legal guardian of the child unless the permission of the legal guardian or principal or designee has been first secured. Unless there is an arrest, police or court officials requesting the dismissal of a student during school hours must have a court order or dated written permission from the guardian before the student may be dismissed.
- D. Students who must leave school for any portion of the school day are expected to report to the school office or to the nurse prior to leaving. The reason for this procedure is to provide assistance to the student when needed. Failure to report to the school office or nurse may result in being charged with an absence or truancy.
- E. Students may not perform errands off the campus or act as messengers between buildings during school hours unless approved by the principal and permission granted by the parents.

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Cross Reference:  
JFG - Interrogations and Searches