

SUBSTITUTE TEACHERS

The employment of substitute teachers will be centralized for the district in the office of Human Resources. To the extent possible substitute teachers must meet the requirements as set by the board of education and will be assigned substitute teaching positions on the basis of their areas of competence. The board of education will set the daily rate of pay for substitute teachers, including extended-term substitutes. The latter will be granted such additional benefits as approved by the board of education.

Principals or designee will assume responsibility for the scheduling of substitutes from the approved list of substitutes and entering in the district's sub-finding program.

Adopted	05/08/90
Revised	03/08/94
Revised	12/12/95
Revised	02/10/98
Reviewed	04/27/99
Revised	06/13/16