

SCHOOL BOARD OFFICERS

Duties of President

The president of the board will perform the following:

- A. Preside at board meetings.
- B. Countersign with the business manager all checks, notes, agreements relating to district affairs, minutes and other documents.
- C. Appoint or provide for the selection of committees.
- D. Call special board meetings.
- E. Answer correspondence on behalf of the board.
- F. Confer with the superintendent as desirable or necessary regarding school related matters.
- G. Perform such other duties as may be prescribed by state law or the board.

Duties of Vice President

- A. The vice president of the board will assume the duties and responsibilities of the president in the absence of the president and will perform such other duties as may be assigned by the board.

Adopted 11/08/77
Revised 11/24/81
Reviewed 05/24/88
Revised 11/23/93
Reviewed 09/08/98
Reviewed 02/22/16

Legal References:

SDCL 13-8-10 – Meetings of board – Election of officers –Designation of depository and newspaper –Quorum.

SDCL13-8-26 – Appointment of committees – Person authorized to countersign checks and warrants.