

RAPID CITY AREA SCHOOLS

300 6TH STREET
RAPID CITY, SOUTH DAKOTA 57701
(605)394-4045

**EXHIBIT #1
FACILITY USE APPLICATION**

Application Window Opening Dates:
**4th week in July &
4th week in November – see Procedure KG-P**

Please print

Name of Organization: _____

Organization website: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Phone: _____

Email address: _____

Name of facility requested: 1st preference: _____

Weeknight gym use: 2nd preference: _____

6:00 – 7:30 or 7:30 -9:00 3rd preference: _____

Date(s) requested: _____ Time(s): _____

***If requesting multiple dates please attach an additional sheet.
Multiple facility requests require an application for each facility***

Multi Purpose Room _____ Cafeteria w/o Kitchen _____ Classroom(s) _____

Media Center/Library _____ *Cafeteria w/Kitchen Use _____ *Auditorium _____

Football Field _____ Playground/Practice Field _____ Gym _____

*Sioux Park Stadium _____ *Sioux Park Stadium w/lights _____ *Sioux Park Stadium w/scoreboard _____

*Staffing required

Additional areas requested:

_____ Concession space _____ Locker Room

_____ Scoreboard _____ Bleachers

_____ Sound system _____ Other _____

We understand that staffing charges may apply for use. A two hour minimum is required for staffing. _____
(initials)

For school district use:				
Date and time received: _____			Approved: _____	
			Denied: _____	
Classification: _____	Date: _____	By: _____		
Estimated fees: _____				

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Description of activity: _____

Is your organization: For profit? _____ or Non profit? _____

Is this event education? _____ Recreation? _____ Students? _____ Adults? _____

Approximate number of participants: _____ Students: _____ Adults: _____ Spectators: _____

Is there a fee charged to participants? _____ Amount: _____

Is there a fee charged to attendees? _____ Amount: _____

Is admission charged? _____ How much? _____

Are donations requested or accepted? _____

Do you plan to offer concessions of any type? _____ (RCAS reserves the first priority to sell/serve all concessions)

Any user of the Rapid City Area Schools property shall read and be familiar with the Rapid City Area Schools District Policy KG, KG-P and the current Facility Cost Recovery Fee Schedule.

Any user of the Rapid City Area Schools property shall sign this statement that indemnifies and holds harmless the Rapid City Area Schools from any and all losses, including claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description brought against the Rapid City Area Schools by reason of any act or omission of the user.

The Rapid City Area Schools may, at its sole discretion, require satisfactory insurance certificates for certain events.

We have read and understand the above statements:

Applicant Signature

Date

Applications may be mailed to or dropped off at:

Rapid City Area Schools
Support Services
300 6th Street
Rapid City, S.D. 57701

Faxed to 605-394-5833 or emailed to rapidcityfacilityuse@k12.sd.us