

INSTRUCTIONAL COUNCIL
DATE: Tuesday, September 26, 2017
CSAC, 3rd Floor East Conference Room
TIME: 4:00 – 5:00p.m.

MINUTES

- P Valerie Seales, Director, Staff Development, Curriculum, Assessment, & Instruction, Chairperson
A Dr. Matt Seebaum, Assistant Superintendent, Educational Services
A Dr. Lori Simon, Superintendent
A Melissa Miller Kincart, Director, Strategic Partnerships and College & Career Readiness
P Mike Talley, Principal, Central High School
P John Julius, Principal, Stevens High School
P Shane Heilman, Principal, Rapid City High School
A Scott Phares, Principal, Southwest Middle School
P Lisa Hafer, Principal, Pinedale Elementary School
P Cher Daniel, Principal, Rapid Valley Elementary School
P Becky Hollibaugh, Teacher, Central High School
P Toni Brun, Teacher, Rapid City High School
-- TBD, Teacher, Stevens High School
P Kari Abelseth, Teacher, Southwest Middle School
P Brenda Czmowski, K–2 Teacher, Horace Mann Elementary School
P Connie Johns, 3–5 Teacher, Black Hawk Elementary School
P Nicole Keegan, Manager, Staff Development
A Liz Venenga, Curriculum Specialist
A Ann O’Connell, Curriculum Specialist
A Stephanie Hidgon, Curriculum Specialist
A Luis Usera, Curriculum Specialist
A Colby Christensen, Curriculum Specialist
A Christine Henry, Curriculum Specialist
P Melissa Good, Counselor, Stevens High School
P Bobbi Adrian, Library Media Specialist, So. Park School
P Falon Thrash, Student Representative, Central High School
A TBD, Student Representative, Rapid City High School
A Caitlyn Speier, Student Representative, Stevens High School
A Kate Thomas, Board of Education Representative
P Mike Roesler, Board of Education Representative
P Christine Stephenson, Board of Education Representative
P Shelley Rath, RCEA Representative, West Middle School
P Dennis Hale, School Liaison Officer, Ellsworth AFB
P Kayla Fox, Central High School – Community Representative
P MaryAnn Kalytka, Rapid City High School – Community Representative
A Trish Anderson, Stevens High School – Community Representative
A Katherine Brandiger, Middle & High School – Community Representative
P Carla Brutico, Grandview Elementary School – Community Representative

Also in attendance:

- Dana Livermont, Lead CCR Counselor, CSAC

1. **Welcome** – Valerie Seales

Valerie welcomed all to the meeting; self-introductions were made; an overview of Instructional Council was given

2. **Minutes**

The minutes from the May 23, 2017, meeting were approved as submitted.

3. **Counseling Services Curriculum Pilot, Elementary level** – Dana Livermont

Motion was made to approve the pilot as submitted.

Discussion:

- 2 handouts were given; these are attached to these minutes for those not in attendance
- Implement the South Dakota Comprehensive School Counseling model; comprised of 4 pillars: Foundation, Delivery, Management, and Accountability
- Major component of Delivery is a school counseling core curriculum; school counselors are using pacing guides when working with students
- There is a need for more consistency delivery in all buildings
- 2016 – 2017 Timeline:
 - September – meet with IC
 - October – team meetings
 - December – review materials; narrow choices down
 - January to March – pilot materials in grades K, 2, and 5
 - April – compile data
 - May – bring results to IC

Motion was seconded and carried.

4. **K-12 Reading Curriculum Overview** – Valerie Seales

Discussion:

- There was discussion on the PowerPoint presentation (attached for those not in attendance).
- Grade level committees have been formed; including Intervention and Special Education
- Committees are working their way through instructional materials provided by a variety of publishers/companies; copy of the rubric being used is attached for those not in attendance
- Committee Process:
 - Sept-Dec 2017 – Phase 1 Review
 - Jan-June 2018 – Phase 2 Review, Pilot, Craft Recommendations
 - Feb- Aug 2018 – Approval Process, Ordering, Arrive in Buildings
 - 2018 – 2019 School-year – Implementation and Training

5. **Other**

Next meeting: Tuesday, October 24, 2017; CSAC 3rd Floor East Conference Room