

**RAPID CITY AREA SCHOOLS
PURCHASING CARD PROGRAM**

DECLARATION OF FORGERY OR UNAUTHORIZED USE FORM

Account Number: _____

This is to report that the above numbered BMO pCard has been forged or used without authorization. Please check the appropriate statement below that best describes the situation.

____ With an expiration date of ____/____/____ was not received by me.

____ Was discovered missing on ____/____/____.

____ Was stolen on ____/____/____ at _____.

____ May have been used without my authorization, though the valid card was in my possession at all times.

____ Additional information is enclosed on a separate sheet.

The transaction(s) listed below or on the attached sheet and/or transaction made after the date of the last usage was not made by me or by a person acting with my authorization. I received no benefit whatsoever from such use.

Describe the transaction, including date, and \$ amount:

I declare under penalty of perjury that the foregoing is true and correct, and I will testify, declare, depose, or certify to the truth hereof concerning the matters contained within this declaration.

Your Signature

____/____/____
Date

Signature of Other Authorized User

____/____/____
Date