

# PHYSICAL SECURITY INCIDENT REPORT

*Please detail any security incidents (either suspicious activity or actual breaches) on this sheet.*

1. Date \_\_\_\_\_ Time \_\_\_\_\_

2. Place \_\_\_\_\_

3. School personnel involved \_\_\_\_\_

4. Student(s) involved \_\_\_\_\_

5. Law enforcement personnel involved \_\_\_\_\_

6. Identity of perpetrator(s) involved \_\_\_\_\_

7. Detailed description of event \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Reported to \_\_\_\_\_

9. Actions taken \_\_\_\_\_

\_\_\_\_\_

10. Follow-up/resolution \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_